

POWDER MILL VILLAGE ASSOCIATION, INC.

c/o Cedarcrest Property Management, Inc.
91 Clinton Road, Suite 2D, Fairfield, NJ 07004
www.pmvnj.com
Phone: (973) 228-5477 Fax: (973) 228-5422

April 19, 2018

Re: Powder Mill Village Association Annual Meeting and Election

Dear Unit Owner:

The Annual Meeting and Election of the ***Powder Mill Village Association, Inc.*** will be held on **Monday, June 18, 2018 at 7:30 p.m.** at the Powder Mill Village Clubhouse, 84 Continental Road, Morris Plains, New Jersey. **At the present time, there are three (3) positions on the Board available, two for a term of three (3) years, and one position to fill an open seat for a term of one (1) year.** In order to assure that the affairs of your community association run smoothly, it is extremely important for owners to volunteer to serve on the Board of Trustees.

If you are interested in serving or wish to nominate another owner to serve, please submit a brief biography (candidate information form attached) to the offices of Cedarcrest Property Management, Inc., 91 Clinton Road, Suite 2D, Fairfield, NJ 07004 as soon as possible. Alternatively, you may fax your biography to (973) 228-5422. **If you wish to serve as a candidate, your candidate information form and biography must be received by Thursday, May 17, 2018. If these items are not received by that date, they will not be included within the election package.**

Only "Members in Good Standing" are eligible to be elected for these positions. A Member in Good Standing is defined as a Unit Owner who, at least three (3) days prior to the date of the election, has fully paid all installments due for assessments made or levied against the Unit Owner's unit(s) by the Board of Trustees, together with all interest, costs, attorneys' fees, penalties and other expenses, if any, properly chargeable to the Unit Owner and his or her unit(s), and who has not been declared by the Board, within ten (10) days prior to the date of the election, to be in breach, default or violation of any provision of the governing documents of the Association, which default has not been cured within that ten (10) day period. An owner seeking a position as a Trustee must be able to demonstrate that he or she is of good moral character.

The Board is confident that there are many able and experienced unit owners within the community who would be a great asset to the Board. Please take a moment to consider running for a seat. By volunteering your time, you will be making a great contribution to the Powder Mill Village Association.

If you are not interested in running for a seat, we hope that you will still participate in the annual meeting and election. This will assist us in reaching a quorum, and avoiding the expense associated with adjourning the annual meeting and election. Thank you for your time and consideration.

Very truly yours,

On Behalf of the Board of Trustees
Powder Mill Village Association, Inc.

By: Thomas Chilenski, Senior Property Director
Cedarcrest Property Management

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I wish my name to be placed in nomination for the Powder Mill Village Board of Trustees.

Name: _____
(Please print)

Address of unit(s) you own: _____

Please indicate if this is your primary residence: yes _____ no _____

Number of months normally in residence in Powder Mill Village during the year: _____

I am a qualified "Unit Owner" as Individual _____; Partnership _____; Corporate _____; Fiduciary _____.

Work/Profession: Please give a short description of your work or professionally related activities: _____

Current or past activities/involvement with Powder Mill Village Association (if any): _____

Other qualifications/activities that may benefit the Association:

Please indicate if you could regularly attend the monthly Open Board Meetings Yes _____ No _____

Please estimate the amount of time per month you could contribute to the Board, beyond meetings (if necessary) _____ hrs.

Please indicate your particular interest/reasons in representing the association as a Board member: _____

You may request from management a list of voting members to assist you in your bid for election to the Board or Trustees. Prior to receiving the list, you will be asked to sign a Candidate Voting List Agreement indicating that the list will be used only for purposes of seeking election and will be destroyed after this year's election.

I request _____ I do not request _____ a list of voting members of the Association.

Signature: _____ Date: _____ 2017.

If you are interested in volunteering for the Powder Mill Village Board of Trustees, please mail this form to: Brittany Mohrbutter, Cedarcrest Property Management, Inc., 91 Clinton Road, Suite 2D, Fairfield, NJ 07004. Alternatively, you may email to brittany@cedarcrestpm.com or fax it to Brittany at (973) 228-5422.

Forms must be received by May 17, 2018 in order to be included in the candidate mailing to unit owners.
