



Received
SEP 22 2017



September 18, 2017

POWDER MILL VILL ASSOC % CEDARCREST (or Current Occupant)
91 CLINTON RD SUITE 1E
FAIRFIELD, NJ 07004

RE: Natural Gas Transmission Line Safety Bulletin

Block and Lot: 15.12 / 2

Property Location: STOCKTON CT

Dear Partner in Safety,

At New Jersey Natural Gas (NJNG), safety is our top priority. As your Partner in Safety, we send this annual *Safety Bulletin* so you will understand the many ways we protect you, your property, our employees and our underground natural gas transmission pipeline which is located within 660 feet of your property. To get a general sense of where this pipeline is located, please visit the National Pipeline Mapping System at npms.phmsa.dot.gov and click on "Use Public Map Viewer."

No special action is needed on your part, however, as our Partner in Safety, please read and retain the enclosed *Safety Bulletin* filled with helpful information about the use of the land that covers this pipeline and proper procedures to follow in the event of a natural gas leak, including:

How to Recognize and Report a Natural Gas Leak or Damage to a Pipeline
Public Right of Ways (ROW) and Easement Agreements
Landowners' Use of the Pipeline ROW
Transmission Pipelines
811 Call Before You Dig – It's FREE and it's the LAW!

If you suspect a natural gas leak or observe suspicious third-party activities, please report it immediately to your local emergency services at 911 and NJNG at 800-GAS-LEAK (427-5325).

Questions about this letter, should be directed to 732-919-8021 or safetybulletin@njng.com.

Thank you for joining us as a Partner in Safety.

Sincerely,

Craig A. Lynch
Senior Vice President - Energy Delivery
New Jersey Natural Gas

If you are the owner of the property listed above and rent or lease it, please forward a copy of this letter and the brochure to the current tenant(s).



At New Jersey Natural Gas (NJNG), safety is our top priority. Make it yours too. Join us as a Partner in Safety by following the important information in this bulletin. Even if you do not receive natural gas service from NJNG, you may live, work or own property in the proximity of our over 200 miles of transmission pipelines which connect our local distribution system to five interstate pipelines that transport natural gas to our region.*

NJNG designs, constructs and operates all of its systems in full compliance with industry standards and regularly conducts leak inspections, surveys and patrols of our natural gas transmission pipelines. Periodically, proactive, in-pipe inspections are performed with sensors and cameras. Remotely controlled valves installed along our pipelines give NJNG the ability to shut down the flow of natural gas, if necessary. NJNG regularly conducts training and drills with emergency responders and state and local agencies to test procedures, logistics and communications, and ensure emergency plans are in place. NJNG's pipeline system is monitored 24/7.

*There are three categories of natural gas pipelines: ¹Transmission lines are large, high-pressure lines that move natural gas to our region from production fields and throughout our service territory. The pressure is reduced at regulator stations and fed into ²local distribution lines that deliver natural gas to meters on customers' properties; ³Fuel lines, owned and maintained by customers, bring natural gas directly to home appliances.



**Know what's below.
Call before you dig.**

It's FREE and it's the LAW!

If you plan to dig or excavate on your own property, New Jersey law requires that you first call New Jersey One Call at **811** or 800-272-1000 at least three business days prior for a free markout of underground public utility lines. This includes natural gas pipelines that may be located on your property. Then you must:

Wait three business days for the site to be marked with paint, flags or stakes (yellow indicates natural gas lines).

Respect all marks and dig with care. Keep in mind inclement weather may wash away painted markings.

Hand dig within two feet of buried piping and facilities.

For more information, visit nj1-call.org.

To Report a Natural Gas Leak

800GAS-LEAK
427-5325

To find public information about the location of pipelines in your community, visit the National Pipeline Mapping System at nmps.phmsa.dot.gov and click on

"Use Public Map Viewer."

Our Partners in Safety team provides FREE training to ensure we all live and work safely with natural gas. For more information, visit njng.com/safety or e-mail safetyawareness@njng.com.



**New Jersey
Natural Gas**

www.njng.com/safety
800-221-0051

**Natural Gas
Transmission Line**



**SAFETY
BULLETIN**



**New Jersey
Natural Gas**



NJNG'S TRANSMISSION PIPELINES:

- Mostly buried underground
- Marked with yellow pipeline markers as required by federal law
- Include a 24-hour emergency phone number, **800-GAS-LEAK (427-5325)**

- Pipeline markers indicate pipeline presence, not its exact location
- Pipeline markers **do not** indicate pipeline depth or how many lines are in the area

It is a federal crime for any person to willfully deface, damage, remove or destroy a pipeline marker or damage pipeline facilities.

RECOGNIZING A NATURAL GAS PIPELINE LEAK

Smell – A distinctive odor, like that of rotten eggs. However, the odor could fade, be masked by other odors or missed because of a diminished sense of smell. Even without the odor, there could still be a pipeline leak.

Look – Discolored or dead vegetation; a dense mist above the pipeline or disturbed soil above it

Listen – A loud and high-pitched sound

WHAT TO DO IF YOU SUSPECT A NATURAL GAS PIPELINE LEAK

Don't Delay, Get Away!

- Evacuate everyone from the building or site immediately.
- **Do not** use open flames or activate anything that may create a spark – such as flashlights, phones of all types, light switches, appliances, doorbells, garage door openers, equipment or vehicles.
- **Do not** attempt to operate pipeline valves.
- From a safe place, call 911 and the pipeline operator.

If it is an NJNG pipeline, call us at **800-GAS-LEAK (427-5325)**. Let us know where you are.

REPORT NATURAL GAS LEAKS OR DAMAGES

Call NJNG at 800-GAS-LEAK (427-5325) if you notice any of the following:

- Signs of a leak or potential damage to the pipeline
- Excavation on or near our Right of Way (ROW)
- Any activities out of the ordinary near the pipeline or ROW such as dumping or construction
- Damage to pipeline markers

If you are outside NJNG's distribution system, call your local utility's emergency number for reporting natural gas leaks and damages. You should know how to reach them quickly.

PUBLIC RIGHT OF WAYS AND EASEMENT AGREEMENTS

The strip of land over our pipeline is located in a public Right of Way, or ROW or is protected by NJNG through an easement agreement between NJNG and the property owner. Easement agreements provide NJNG with a permanent, limited interest in the land to ensure the safety of our pipeline facilities. The ROW size, width and location are usually specified in an easement agreement.

NJNG uses several methods, such as clearing a ROW, to allow NJNG crews to patrol, operate, test, inspect, maintain and protect our pipelines.

LANDOWNERS' USE OF PIPELINE ROW

Landowners may use the ROW, providing they do not interfere with NJNG's rights as described in the easement agreement. Any proposed work within the ROW must be approved in writing by NJNG's Director of Pressure Measurement and Transmission (PM&T), who can be reached at 732-938-1188 or ksanders@njng.com.

NJNG personnel will be present whenever any approved work is done on the transmission pipeline ROW.

REPORT EXPOSED PIPELINE

If any portion of the transmission pipeline is exposed, please report this immediately to NJNG at 800-221-0051. Do not walk on, climb on, strike or attempt to move exposed pipeline.

ROW LIMITATIONS

Structures

No temporary or permanent structures can be built on any NJNG ROW, including houses, fences, tool sheds, garages, poles, guy wires, catch basins, swimming pools, trailers, leaching fields, septic tanks and any other objects not easily removed.

Grade Changes

Grade changes are not allowed within the ROW due to regulations for minimum coverage over the pipeline.

Fences

Fences obstruct our ability to access the ROW for emergency or maintenance work, and are not allowed to be installed within the ROW limits.

Driveways, Roads and Parking Lots

Generally, paving over a ROW may be permitted, subject to the approval of NJNG's Director of PM&T following the submission of a detailed plan. The greatest threat to our pipeline is excavation damage, no matter how minor.

Trees

Trees that grow more than six feet in height cannot be planted within the limits of the ROW. Trees inhibit access to our ROW and the roots can damage the pipeline. NJNG may trim or remove trees, overhanging tree branches or other growth that encroaches on the ROW.